

BANNER PLACEMENT APPLICATION PERMIT

A permit is required for a banner to be placed on King Street E at Charles Street across the roadway. All applications submitted will be reviewed by the Public Works Department. All applications will be given consideration, however not all requests will be approved. A fee applies to all applications and must be paid upon submission of application. Please allow for at least 60 days for installation.

APPLICATION DATE:		Date Received: _____	
APPLICANT INFORMATION			
APPLICANT: (Person applying for permit)			
NAME OF GROUP:			
EVENT NAME:			
EMAIL:		PHONE #:	
EVENT DATE:		PREFERRED INSTALLATION DATE:	
DESCRIPTION OF BANNER MESSAGE			
Permit Cost: \$125 (Fee to install and uninstall one banner)		Payment Received: \$ _____	
Interac, Cheque or E-Transfer (Credit Card, Cash not accepted)		Date Received: _____	
In consideration of any permit issued in respect to placing a banner on municipal property, the Charity indemnifies and saves harmless the Corporation of the Town of Gananoque from and against all loss, costs, charges, damages, expenses to banners during installation and removal. I acknowledge that the Town of Gananoque is the manager of the banner program, and may at its sole discretion, refuse to place a banner(s), at any location, at anytime there is a conflict with the service and/or street level business, conflicting dates with another event or refusal to comply with requirements or rejection of any grounds deemed applicable.			
Complete Application checklist: <input type="radio"/> Application Form <input type="radio"/> Payment <input type="radio"/> Banner provided to Town Staff for placement			
I, the Undersigned, have read and agree to abide by all conditions set out in the Banner Placement Policy and Permit Application. I will submit the required fees as part of the application process. I will provide the banner for placement and will collect it from the Public Works Office within two weeks of removal.			
Applicant Signature		Date	
Town Approval: Signature: _____			
BANNER PERMIT NUMBER		BN-	